

**TOWN OF NORTHFIELD
BOARD OF SELECTMEN
Minutes of February 26, 2007**

- I. **ROLL CALL:** Chair Donald Wallace, Selectmen Melvin Adams (absent), Michael Demasi (absent), Kenneth Johnson, and Roger LeClair. Also present were Town Manager Nanci Allard, Clerk Samantha Baraw, Michele Braun (Zoning Administrator), Chris Bradley (Lister), Kathleen Lott (Northfield News & Transcript), Richard Suitor (Merger Committee), and Greg Sanders.

Chair Wallace called the meeting to order at 7:00 p.m.

II. **APPROVAL OF MINUTES**

- a. **February 12, 2007 (Public Hearing & Regular Meeting).** Motion by Selectman Johnson, seconded by Selectman LeClair, to approve the minutes. **Motion passed 3-0-0.**

III. **APPROVAL OF BILLS**

- a. **Warrant #17-07.** Motion by Selectman LeClair, seconded by Selectman Johnson, to approve Warrant # 17-07 in the amount of \$27,939.49. **Motion passed 3-0-0.**

IV. **PUBLIC PARTICIPATION:** None.

V. **MANAGER'S REPORT**

- a. **Status Reports: Various Projects:** None.

VI. **SELECTBOARD**

- a. **Town Meeting Day: March 6, 2007.** The polls will open from 7 a.m. to 7 p.m. The floor meeting opens at 10:00. Town/School Reports are at the Northfield Post Office, the Falls Post Office, Falls General Store, News and Transcript Offices, the Municipal Building, and other locations. If you want one and can't get out, please call the Municipal Building and one will be delivered. An electronic version of the Town Report also is available on the Municipal Website (www.northfield-vt.gov).
- b. **2007 Liquor License Renewal Applications**
1. **American Legion.** Motion by Selectman LeClair, seconded by Selectman Johnson, to approve the application. **Motion passed 3-0-0.**
 2. **Cumberland Farms.** Request more information on application required. Motion by consensus, to postpone the application until the next meeting and to complete the application (complete the Yes blank). **Motion passed 3-0-0.**
 3. **Norwich University.** Motion by consensus, to postpone the application until the next meeting and to complete the application (complete the Yes blank). **Motion passed 3-0-0.**
 4. **Rustic Restaurant.** Motion by Selectman Johnson, seconded by Selectman LeClair, to approve the application. **Motion passed 3-0-0.**
 5. **South Village Mobile.** Motion by consensus, to postpone the application until the next meeting and to complete the application (complete the Yes blank). **Motion passed 3-0-0.**
- c. **Appointment of CVRPC Representative & Alternate Representative.** Motion by Selectman Johnson, seconded by Selectman LeClair, to follow the Planning Commission's recommendation that Arlington Supplee be appointed as the primary representative and that Steven Fitzhugh to be appointed alternate representative. **Motion passed 3-0-0.**

- d. **Adoption of Site Plan Review Fee.** The Planning Commission has recommended that the Selectboard adopt a fee of \$75 for site plan review. Motion by Selectman Johnson, seconded by Selectman LeClair, to adopt a fee of \$75 for a site plan review fee. **Motion passed 3-0-0.**
- e. **Merger Committee Appointments:** Richard Sutor, who is Vice-Chair of Merger Committee, stated that the Committee is making the recommendation that Arlington Supplee and Greg Sanders; both Town residents, be appointed to the Committee. Motion by Selectman LeClair, seconded by Selectman Johnson, to appoint Gregory Sanders and Arlington Supplee to the Merger Committee. **Motion passed 3-0-0.**
- f. **Status Reports: Various Projects**
 - 1. **Brown Public Library Phone Bills.** There has been no progress on this.
 - 2. **Safe Routes 2 School:** There will be a meeting on Wednesday, March 7, 2007 at 4:00 p.m. in the Northfield High School Library.
 - 3. **Fire Chief William Lyon.** Clarification: Fire Chief Lyon did not “quit” as Fire Chief as reported in the Northfield News & Transcript; rather, he will resign the position as of July 15, 2007. The Selectboard would like to see this changed.
 - 4. **Vermont Roads Scholar Steven Reed.** Chair Wallace congratulated Steve Reed on his accomplishment. Since Mr. Reed is an employee of the Village Highway Department, he will be honored by the Trustees tomorrow night.

VII. PUBLIC PARTICIPATION: Non-agenda items

- a. **Chris Bradley, Lister.** Mr. Bradley inquired about the status of the Mapping RFP. Manager Allard had no update. Mr. Bradley asked if this would be done through a sealed bid process. Chair Wallace expects the purchasing policy to be followed.

VIII. EXECUTIVE SESSION: Motion by Selectman LeClair, seconded by Selectman Johnson, to go into executive session to discuss a personnel matter. **Motion passed 3-0-0.**

The Board went into executive session at 7:30 p.m.

Motion by Selectman Johnson, seconded by Selectman LeClair, to come out of executive session. **Motion passed 3-0-0.**

The Board came out of executive session at 7:36 p.m. No action was taken.

IX. ADJOURNMENT: Motion by Selectman LeClair, seconded by Selectman Johnson, to adjourn. **Motion passed 3-0-0.**

The Board adjourned at 7:38 p.m.

Respectfully submitted,

Samantha H. Baraw

Samantha H. Baraw, Clerk

These minutes are subject to approval at the next regular meeting.